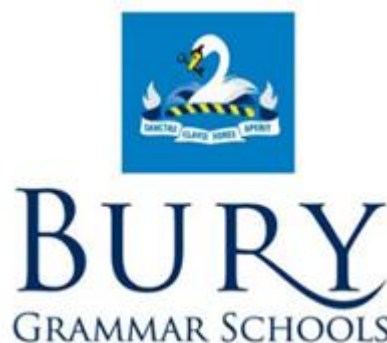


**Bury Grammar School Risk Assessment
for the return to on-site learning from 19th July 2021**

Bury Grammar School takes its commitment to ensuring the safety of all pupils and staff extremely seriously: this is our number one priority.

**Last Updated 25th January 2022
Last Reviewed 25th January 2022**

COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan



The health and safety of our pupils, staff and visitors to the school is of paramount importance as we begin the process of re-opening the School full time.

The aim of the risk assessment is to:

1. **Reopen:** To enable BGS to reopen to all pupils and staff full time from 1st September 2020.
2. **Reduce transmission:** To reduce the risk of transmission of the disease and to keep pupils and staff well.
3. **Reduce disruption:** To reduce the risk of BGS being disrupted through unmanageable levels of staff/pupil absence.
4. **Inspire confidence:** To enable the BGS community to have confidence that the school can reopen and keep pupils and staff safe.
5. **Protect education:** Enable the continuance of high-quality education.
6. **Safeguard:** Ensure all pupils and staff are safeguarded and that their welfare and safety, including mental health needs are met.

This risk assessment is based on the following key documents

- <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance#tracing-close-contacts-and-isolation>
- <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

and has been supplemented by further advice and information from HM Government, Public Health England and professional associations: HMC, GSA, ASCL, ISC and ISBA. In addition, further guidance has been sought from the sporting governing bodies such as the FA, RFU and England Netball. All other school policies and guidance should be followed, and this risk assessment has particular regard for the following key policies: Health & Safety; Safeguarding, First Aid and Risk Assessment.

COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

The following key principles underpin our risk assessment for the re-opening of the School:

1. An operational risk assessment which is agreed by the Trustees of Bury Grammar School as set out in Part 2 of the School's Health and Safety Policy.
2. We have carried out a COVID-19 risk assessment and consulted with employee representatives and shared the results with the wider community.
3. We have incorporated the essential measures as set out by the Government.
4. The risk assessment has incorporated all regulatory requirements as set out in the Commentary on the Regulatory Requirements September 2021.
5. We recognise the residual risks posed by Coronavirus (COVID-19) to our staff, pupils and their families following the move to Step 4 from **Monday 19th July 2021**. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
6. We will ensure, as far as is reasonably practicable, the **Health, Safety and Wellbeing** of our staff and pupils.
7. We will share this Risk Assessment and its findings with employees, consult on its contents and make it available on our website.
8. We will continue to comply with all relevant Health and Safety Legislation and guidance provided by the DfE.

The key changes following the move to Step 4 from Monday 19th July 2021 are set out below:

- **Social distancing measures** have now ended in the workplace.
- **Bubbles** discontinued and assemblies and normal lunchtime arrangements for serving lunch may resume.
- **Close contacts** will now be identified via NHS Test and Trace. From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test.
- **18-year-olds** will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.
- **Face coverings** are no longer advised for pupils, staff and visitors either in classrooms or in communal areas. However, in the event of an outbreak the director of public health might advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff, and visitors, unless exempt). No pupil or student should be denied education on the grounds of whether they are, or are not, wearing a face covering.
- **Outbreak management plans** are required for how we would operate if there were an outbreak in school or the local area. Several confirmed cases within 14 days may constitute an outbreak in which case BGS will contact the local health protection team who will advise if any additional action is required, such as implementing elements of the outbreak management plan. **[DfE helpline on 0800 046 8687]**
- **Educational visits** may resume including those abroad and include thorough risk assessment.
- **Inspection** - it is intended that ISI will return to a full programme of routine inspections from September 2021.

COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

The key Control measures following the move to Step 4 from Monday 19th July 2021 are set out below>

- **Hand hygiene** - Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser.
- **Respiratory hygiene** - The 'catch it, bin it, kill it' approach continues to be very important.
- **Use of personal protective equipment (PPE)** - Most staff in schools will not require PPE beyond what they would normally need for their work. The guidance on the [use of PPE in education, childcare and children's social care settings](#) provides more information on the use of PPE for COVID-19.
- **Maintain appropriate cleaning regimes, using standard products such as detergents** - You should put in place and maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces.
- **Keep occupied spaces well ventilated** - When your school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained. You should balance the need for increased ventilation while maintaining a comfortable temperature. CO₂ monitors will be used to monitor air quality in areas/rooms where ventilation is identified as being at risk of not being as good as other areas.
- **Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19** - When an individual develops COVID-19 symptoms or has a positive test, Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).

BGS' system of control are grouped into 'prevention' and 'response to any infection' below.

Prevention:

- minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- clean hands thoroughly more often than usual
- ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- implement enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- minimise contact between individuals and maintain social distancing wherever possible
- where necessary, wear appropriate personal protective equipment (PPE)
- Encourage whole staff regular (twice weekly) asymptomatic testing using lateral flow devices supplied by school.
- Allow staff and pupils to continue to wear face coverings in shared communal areas and on corridors if they wish.

Response to any infection:

- engage with the NHS Test and Trace process
- manage confirmed cases of coronavirus (COVID-19) amongst the school community

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- contain any outbreak by following local health protection team advice.

Employees

Ref	Control Measure	Actions Taken Details / Further Information
E1	Any employee that has coronavirus (COVID-19) symptoms , should not attend school/ setting. They should arrange to have a test .	Staff, pupils, and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
E2	Any employee who has tested positive for COVID 19 in the past 10 (5/ 6 with negative LFD tests and no high temperature) days should not attend school/ setting.	<p>Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.</p> <p>Staff with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. A PCR test can be taken to confirm or override the LFD test.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the individual can return to school, as long as the individual doesn't have COVID-19 symptoms.</p> <p>To be communicated consistently to staff using staff newsletter/memos, website, emails from Heads, and by sharing this risk assessment with all staff. School will follow national and local guidance at all times.</p>
E3	Any employee who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should arrange to have a test .	Staff, pupils, and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.

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E4	An individual risk assessment will be completed for all staff that have characteristics that increase their potential risk from coronavirus (COVID-19), as set out in the COVID-19: review of disparities in risks and outcomes report . CEV staff are no longer advised to shield.	<p>School will undertake individual risk assessments with all staff who identify as having additional risks and who have made known to the Head/HR these risks by providing a letter from the GP or other organisation identifying them. Staff should feel comfortable in making this request, upon production of evidence.</p> <p>Vulnerable staff emailed by HR mid January 2022 to check measures are satisfactory.</p> <p>DECEMBER 21- CEV staff can still attend school in line with national guidance. Staff should ensure that they advise HR if they are CEV or at increased risk from COVID-19</p>
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Pupils

Ref	Control Measure	Actions Taken Details / Further Information
P1	Any pupil or persons within their household who has coronavirus (COVID-19) symptoms, Any pupil who has <u>coronavirus (COVID-19) symptoms</u> , should not attend school/ setting. They can <u>arrange to have a test</u> .	Staff, pupils, and families will be reminded that they must not attend school with symptoms and can arrange a PCR test, remain at home and notify school of the results as soon as possible.
P2	Any pupil who has tested positive Any pupil who has tested positive for COVID 19 in the past 10 days (5/ 6 with negative LFD tests and no high temperature) should not attend school/ setting. Positive LFD tests can be overridden by a negative PCR test if taken within 2 days of the positive LFD result.	To be communicated consistently to parents using weekly newsletter and and by sharing this risk assessment with all parents via our website. School will follow local and national guidelines at all times.
P3	Any pupil who develops COVID-19 symptoms Any pupil who develops COVID-19 symptoms during the school day should be sent home as soon as possible and should <u>arrange to have a test</u> (PCR)	<p>Staff, pupils, and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.</p> <p>Medical rooms and Halls can be used as isolation areas. Supervising staff to advise maintenance that area requires cleaning as soon as finished.</p>

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P4	<p>Remote/distance learning</p> <p>Remote/distance learning contingency arrangements for all pupils should be maintained in line with any local COVID-19 outbreak.</p>	<p>School has developed an effective remote learning strategy and provision and will be prepared to return to tighter system of controls should there be an outbreak.</p>
P5	<p>Sporting activities</p> <p>Sporting activities will continue to follow guidance set out by individual governing bodies in relation to continued adjustments to individual sporting activities and advice relating to training and competition.</p> <p>The faculty will continue to pay scrupulous attention to cleaning and hygiene procedures during lessons, enrichment activities and competitive fixtures to reduce the risk of transmission</p>	<p>Director of Sport to keep up to date with guidance from sporting Governing bodies and implement recommendations.</p>
P6	<p>Tracing close contacts and isolation</p> <p>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</p> <ul style="list-style-type: none"> • they are fully vaccinated • they are below the age of 18 years and 6 months • they have taken part in or are currently part of an approved COVID-19 vaccine trial • they are not able to get vaccinated for medical reasons <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. This applies equally to staff, and pupils under 18 and 6 months – they should</p>	<p>14 December 2021- Daily testing to be adopted for all close contacts- whether this is suspected Omicron or not.</p> <p>From Tuesday 14 December, a new national approach to daily testing for contacts of COVID-19 is being introduced (including until the end of this term). All adults who are fully vaccinated and children aged 5 to 18 years and 6 months, identified as a contact of someone with COVID-19 – whether Omicron or not – should take a lateral flow device (LFD) test every day for 7 days instead of self-isolating. Daily testing by close contacts will help to slow the spread of COVID-19.</p>

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	attend school as normal, and do not need to wear face coverings within the school.	
P7	Pupil wellbeing and support Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress, or low mood.	Pastoral team to continue to closely monitor pupils and regularly remind staff of their obligations to promote the wellbeing of pupils.

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School

Asymptomatic Testing		
Ref	Control Measure	Actions Taken
S1	<p>Rapid testing using Lateral Flow Devices (LFD)s will support the return to education in September by helping to identify people who are asymptomatic:</p> <ul style="list-style-type: none"> Secondary school pupils should complete 2 onsite tests, on return to school (September 2021), before moving to regular twice weekly tests at home. Plans in place for 1 onsite test on return to school (January 2022) Secondary school staff should complete regular twice weekly tests at home. A small on-site LFD test centre should be maintained in secondary schools to allow for those unable to take LFD test at home on site. Primary school staff should complete twice weekly tests at home. 	<p>Staff should continue to undertake twice weekly LFD testing whilst in school. The need for regular asymptomatic testing will continue upon our return to school in September and will be reviewed by the Government at the end of September 2021.</p> <p>Testing arrangements in school (September 2021) Y7-11 – test on site under supervision of Health Team in L9 in Girls' School.</p> <p>Y12 – 13 – test in form period with self-test kits under Form Tutor supervision</p> <p>Testing arrangements in school (January 2022) Arrangements by timetable based on responses to MS form to be received by 10/12/21. Published to parents during last week of autumn term.</p> <p>Asymptomatic (LFD) tests should not be taken within 90 days of a positive PCR test. (This is to avoid false positive results)</p>
Physical / Social Distancing in the Building		
Ref	Control Measure	Actions Taken Details / Further Information
S2	<p>Although social distancing is no longer a legal requirement for staff and pupils, the School still has a legal duty to ensure the health and safety of their staff and must balance this against a return to normal educational provision insofar as is possible.</p>	<p>BGS, from September 2021, we will continue to:</p> <ul style="list-style-type: none"> Adopt a 3-period day in the secondary school Ensure work-spaces are well ventilated Encourage good respiratory and hand hygiene Limit exposure to those who may be infected

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S2a	From Sunday 2 January, it is recommended that face coverings are worn in classrooms where pupils in year 7 and above are educated. The advice is short term only, to support pupils and teachers as they return to school this term and builds on the existing proportionate guidance that recommends face coverings for all adults in communal areas of all settings. We are updating our guidance to reflect this. The advice on face coverings in classrooms will be in place until Wednesday 26 January, when Plan B regulations are currently scheduled to expire, at which point it will be reviewed.	BGS to ensure that supplies of face coverings are delivered to Reception areas. Teachers to be asked to encourage pupils to wear face coverings during lessons.
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Infection Control, Cleaning and Hygiene Arrangements		
Ref	Control Measure	Actions Taken Details / Further Information
S3	Staff and/or pupils who are experiencing coronavirus (COVID-19) symptoms , should not attend school/ setting. They should arrange to have a test .	Staff, pupils, and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
S4	Staff who experience symptoms as above whilst at work should go home as soon as possible and should arrange to have a test .	Staff, pupils, and families will be reminded that they must not attend school, even if they are feeling better, until they receive their test results.
S5	Pupils who experience COVID-19 symptoms should be collected from school/ setting as soon as possible. They should be kept 2m apart from all other pupils and staff whilst on site, where possible. If pupil needs direct personal care until they can return home, staff should wear gloves, an apron and a face mask. Eye protection should also be worn if deemed risk from coughing/spitting/ vomiting. Anyone who comes into close contact with someone with COVID symptoms must wash their hands. They do not need to isolate or get a test unless they develop symptoms themselves.	Any child with COVID-19 symptoms will be taken to the Medical Isolation Room. The child's parents/carers will be instructed to collect their child immediately and keep them at home until they have been PCR tested for COVID-19. A member of staff must first wear gloves, an apron, a face mask, and a visor and then escort the child with COVID-19 symptoms to be isolated in the designated Isolation Room. Before putting on the PPE, staff must perform hand hygiene. Use alcohol hand rub or gel or soap and water. Make sure

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		<p>you are hydrated and are not wearing any jewellery, bracelets, watches or stoned rings.</p> <p>Masks, gloves, and aprons should be changed after tending to each pupil and should be regarded as contaminated after a single use and must be removed and be disposed of safely. To do this, staff must snap the apron waist ties and fold the apron in on itself (not handling the outside as it should be regarded as contaminated) and put into designated clinical waste lidded pedal bin in the Medical Isolation Room. This bagged waste will be retained in school by site staff for 72 hours before going into general waste. Perform hand hygiene once again.</p>
S6	Parents of pupils with COVID 19 symptoms should be instructed to get their child tested. Schools will have a small number of testing kits to be provided to parents where it is uncertain, they will get a test for their child or may struggle to get a test.	School will have a small number of testing kits to be provided to parents where it is uncertain, they will get a test for their child or may struggle to get a test. Parents will always be encouraged to take their child for a PCR test at a walk-in or drive in testing centre as the best option.
S7	Staff/ pupils who test positive for COVID 19 should self-isolate for 10 days (5/ 6 with negative LFD tests and no high temperature). Close contacts should take a PCR test but do not need to isolate; they can continue to attend the school setting whilst they are waiting for their results (unless they develop symptoms).	<p>To be communicated consistently to staff and parents using staff newsletter/memos, website, emails from the heads, and by sharing this risk assessment with all staff and parents. School will follow national and local guidance at all times.</p> <p>See section P6 for extra advice.</p>
S8	Provision of hand washing / hand-hygiene facilities at entrances and throughout school/setting. (Regularly monitored & maintained).	School has many hand sanitiser stations in school at entry and exit points and in all classrooms and these will continue to be regularly refilled and their use encouraged.
S9	<p>All staff and pupils are encouraged to regularly wash their hands with soap and water, especially upon arrival at school/setting, prior to eating, following break/lunch time and any other time deemed necessary (after coughs/sneezes).</p> <p>Small children and children with complex needs should continue to be helped to wash their hands properly.</p>	Regular hand washing must be insisted upon by all staff in school.

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S10	<p>Toilets and facilities will be cleaned regularly in line with the school's enhanced cleaning regime.</p> <p>Pupils will be encouraged to clean their hands thoroughly throughout the day</p>	<p>Additional contact cleaning during the school day will continue upon return to school in September 2021.</p> <p>Regular hand washing must be insisted upon by all staff in school.</p>
S11	<p>All staff and pupils are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it)</p>	<p>All bins are regularly emptied.</p> <p>Each classroom has adequate cleaning materials / tissues etc.</p>
S12	<p>All working areas within the building should be well ventilated (Windows and Doors open) where safe and appropriate to do so.</p>	<p>Rooms to continue to be well ventilated</p> <p>Where windows can't be opened doors should be opened into a well-ventilated corridor.</p> <p>In cooler weather, windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space.</p> <p>DECEMBER 21- pupils permitted to wear hoodies as school jumpers for warmth in cold ventilated spaces</p>
S13	<p>A regular cleaning schedule should be maintained. This should include twice daily cleaning (using detergent and hot water followed by a chlorine based disinfectant solution) of all areas and equipment, with a particular focus on frequently touched surfaces:</p> <ul style="list-style-type: none"> • Toilets • Door Handles/ Access Buttons • Kitchen areas and associated equipment • Water dispensers/ coolers • Printers/ Photocopiers • White Boards • Play Equipment • Shared resources 	<p>Cleaning staffing levels will remain increased from September 2021 to ensure that there are always cleaners on site and on-call and actively cleaning high contact points, surfaces and equipment.</p> <p>All areas of the premises will be thoroughly cleaned on a daily basis with particular focus on surfaces that are touched by multiple people ('contact cleaning').</p> <p>All classes will be provided with COVID-19 killing spray and disposable cloths for staff to use as and when required (staff to request replenishment from AED)</p>
S14	<p>Staff and pupils are provided with instructions on how to achieve effective hand washing; for example, in the form of posters, written guidance and videos clips etc.</p> <p>Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap are maintained.</p>	<p>Hand-Washing Guidance</p> <p>Hand-Washing Video</p>

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S15	Suppliers and Contractors advised if attending premises of infection control arrangements, no-access areas, and expectations around personal hygiene.	All contractors will be given full COVID instructions upon arrival by Head of Estates or the member of staff hosting the contractor.
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Response to an Infection

Ref	Control Measure	Actions Taken Details / Further Information
S16	Sufficient understanding and processes are in place to respond to a confirmed case of COVID 19 in school: <ul style="list-style-type: none"> - Those with symptoms book a test - Contact Public Health when become aware of a confirmed case (Public Health will also contact schools when they become aware of a confirmed case). - Public Health will then work with school to determine actions to be taken. - Outbreak management plan is implemented if requested in response to request from local Director of Public Health, Test and Trace or Public Health. 	See Outbreak Management Plan Below
S17	If there is an outbreak, school's COVID-19 outbreak management plan is implemented. Remote/distance learning contingency arrangements for all pupils should be maintained in case of school/ year group closure during any local COVID 19 outbreak.	See Outbreak Management Plan Below

COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

Outbreak Management Plan

Introduction

- This Outbreak Management Plan (OMP) outlines how the school will operate if additional measures are recommended for our setting or the local area. The Director of Public Health, Public Health England Health Protection Teams or the Local Authority could recommend certain measures are re-introduced.
- This may happen to help manage outbreaks in schools, or if there is an “extremely high prevalence” of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures “responding to a variant of concern”.

The threshold for implementing the OMP is advised as being:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students, or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

In such an event the school will:

- review and reinforce the testing, hygiene and ventilation measures they already have in place.
- seek additional public health advice if concerned about transmission in the setting, either by phoning the DfE helpline (0800 046 8687, option 1)

N.B- THE FOLLOWING CONTROL MEASURES DO NOT NEED TO BE PUT INTO PLACE UNLESS RECOMMENDED BY THE DIRECTOR OF PUBLIC HEALTH, PHE HEALTH PROTECTION TEAMS OR THE LOCAL AUTHORITY.

Ref	Control Measure	Actions Taken Details / Further Information
C1	<p>If there is significant concern that existing or recently introduced measures in an area have failed to mitigate community transmission, or that a more robust response is required to contain the outbreak, it may be necessary to limit the number of children and young people in education or childcare settings through attendance restrictions.</p> <p>The threshold is advised as being:</p>	<p>Attendance restrictions will only be considered as a last resort following the DfE's 'contingency framework' and, in collaboration with public health and the local authority. in this case, school will:</p> <ul style="list-style-type: none">• Ensure remote learning platform is in place and accessible to all.• That provision is in place for vulnerable children and key worker children to attend (as per national lockdowns).

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	<ul style="list-style-type: none">• 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or• 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period <p>Close mixing is defined as:</p> <ul style="list-style-type: none">• a form group or subject class• a friendship group mixing at breaktimes• a sport team• a group in an after-school activity• a nursery class• a friendship group who often play together• staff and children taking part in the same activity session together <p>In such an event the school will:</p> <ul style="list-style-type: none">• review and reinforce the testing, hygiene and ventilation measures they already have in place.• seek additional public health advice if concerned about transmission in the setting, either by phoning the DfE helpline (0800 046 8687, option 1) <p>Be prepared to put in place the following enhanced controls:</p> <ul style="list-style-type: none">• Strengthened communications to encourage pupils / students to undertake twice weekly rapid asymptomatic home testing and reporting• Temporarily reinstating face coverings for pupils/students, staff, and visitors in indoor and/or communal spaces in secondary schools, FE and HE settings, and for staff in primary, early years, out-of-school, and specialist settings. This should be for two weeks in the first instance, pending regular review	
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	<ul style="list-style-type: none"> • Reinstating on-site rapid LFD testing in secondary schools, colleges, and universities for a two-week period to encourage uptake of twice weekly testing • Increased frequency of testing <p>Roles and responsibilities</p> <ul style="list-style-type: none"> • AED – COVID coordinator • KR/LC - Pupil Health • CLy – Communications <p>Communications</p> <ul style="list-style-type: none"> • DC – staff • RN/RL/CAH - pupils • VL/CLy - parents • VL – continuity of education including remote education 	
C2	<p>Variant of concern (VoC)</p> <p>When a variant of COVID-19 is classed as a variant of concern (VoC), DHSC will increase targeted testing in that area to help suppress and control any possible new cases and better understand the new variants.</p>	<ul style="list-style-type: none"> • Follow advice from HPT • Increased use of home testing for staff.
C3	<p>Temporary re-introduction of year/class bubbles, for a temporary period to reduce mixing between groups.</p>	<ul style="list-style-type: none"> • Strict class bubbles re-implemented • Staggered entrance/ exit times will be implemented • Use of multiple entrances and exits will remain in place • Staggered/ limited use of communal areas- hall/ dining room will be re-implemented.
C4	<p>Temporary re-introduction of face coverings.</p> <p>In all cases any educational drawbacks in the recommended use of face coverings should be balanced with the benefits in managing transmission and should allow for reasonable exemptions for their use.</p>	<ul style="list-style-type: none"> • Face coverings must be worn by staff and visitors, in communal areas unless they are exempt. • Secondary pupils should wear face coverings unless exempt. • Primary pupils will not be asked to wear face coverings.

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C5	Temporary re-introduction of shielding in the event of a major outbreak or variant of concern that poses a significant risk to individuals on the shielded patient list.	<ul style="list-style-type: none"> Shielding can only be re-introduced by national government. Individual risk assessments regularly reviewed and specifically in line with any updated government guidance regarding VoCs. Remote learning platform in place for children who are advised to shield.
C6	Temporary limit to certain school activities: <ul style="list-style-type: none"> - residential educational visits - open days - transition and taster days - parental attendance in settings / Parents' evenings - performances in settings 	<ul style="list-style-type: none"> These will all be risk assessed and control measures put in place as and when required.

Temporary Additional Measures

From 1/11/21	Temporary reintroduction of recommendation to where face coverings in communal areas	<ul style="list-style-type: none"> Pupils and staff recommended to where face coverings in communal areas such as corridors and assembly. They will not be required to where face covering when eating, in classrooms, in staff rooms or outside. Reminder to pupils to where face coverings on public and dedicated transport.
From 1/11/21	Enhanced LFD testing at home where a positive case is in the household	<ul style="list-style-type: none"> Where a positive case of COVID is in a household, other members of the household may still attend school. During the period of isolation for the positive case all other members of the household are asked to take daily lateral flow tests. Daily testing should start from the first day the household member became ill or tested positive if they did not have symptoms, and to continue for 10 days.
From 1/11/21	Encourage engagement in the 12-15 vaccine roll out	<ul style="list-style-type: none"> In school vaccination sessions arranged as appropriate with Bury Health Team Advertise walk in and appointment based out-of-school vaccine centres through newsletter

COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

From 1/11/21	Continue to assess the risk/ benefit of events which bring groups together in indoor spaces	<ul style="list-style-type: none"> Case-by-case check of whether an event can happen and if special measures need to be taken
29/11/21	With emergence of Omicron variant no new measures required as all DfE recommendations are in line with current practice in Bury schools	<ul style="list-style-type: none">
10/12/21	Following guidance from DfE updated 9/12/21.	<ul style="list-style-type: none"> Visitors to school to wear face masks and take LFD test with negative result within 24 hours of visit unless exempt. Reinforce messages regarding the strong recommendation to wear face coverings in communal areas and requirement to wear face coverings on dedicated and public transport Review of support staff able to work from home
18/1/22	<p>Following guidance from Health Team Bury concerning Year groups with 10%+ infection rates. These are Y4,5,7&9 Boys; Y7 Girls</p> <p>To be reviewed on Tuesday 25/1/22</p>	<ul style="list-style-type: none"> Test kits issued to Y4 and Y5 boys to enable daily testing Staff rooms sofas restricted to 2 people to aid social distancing Staff dining room, maximum of 4 diners per table at any time Dining hall rotas adjusted to restrict mixing of year groups. Only two year groups per brunch session.
25/1/22	Step up measures implemented from 18/1/22 are relaxed due to falling numbers of infections in school. All additional measures from 18/1/22 are rescinded	

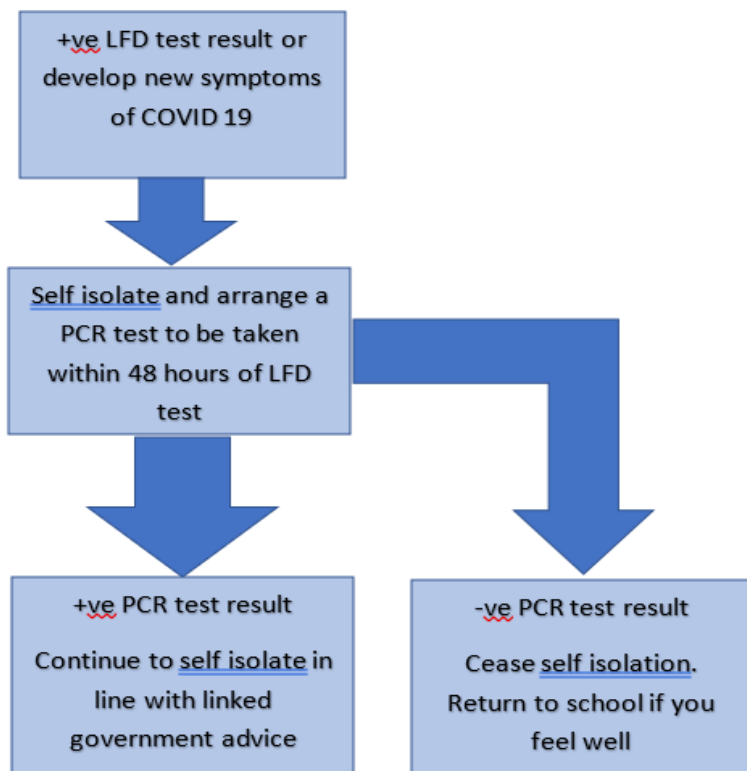
COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

Appendix A

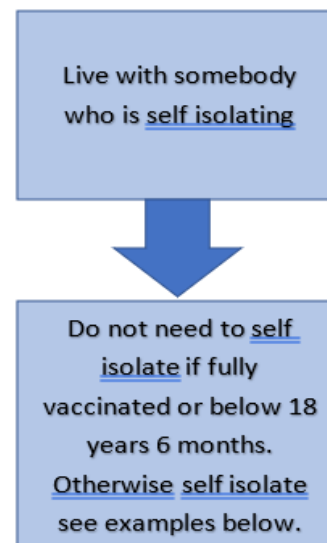
[Link here to full document](#)

Self Isolation Guidance

From [Stay at home guidance](#)



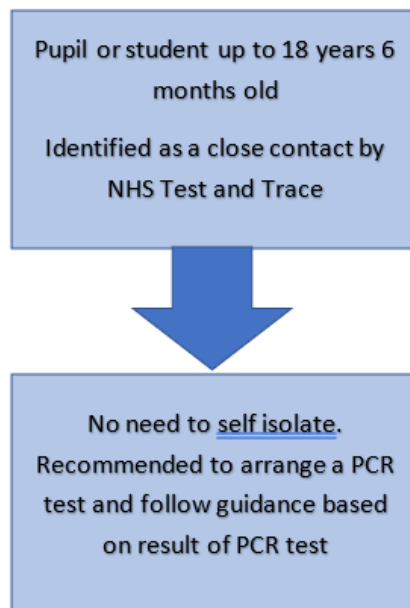
From [Actions for schools guidance](#)



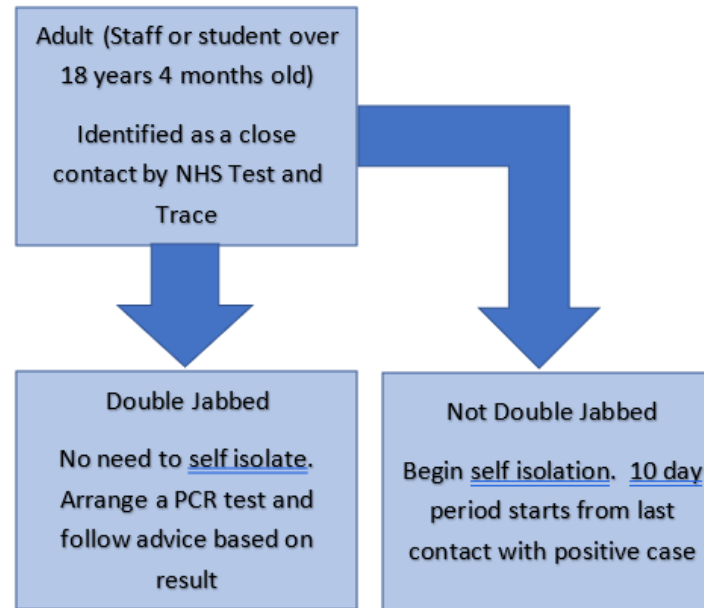
[Same house isolation example](#)

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From [Actions for schools guidance](#)



From [NHS test and trace how it works](#)



AED

16/08/21

COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

Review

Date	Action	Initials
19.8.21	Updated in line with the Schools COVID-19 operational guidance and the Contingency framework for education and childcare settings .	DPC
27.8.21	Updated to reference intended use of CO ₂ monitors	DPC
30.8.21	Addition of Appendix A, summary of self isolation guidance	AED
22.09.21	Periodic review, no new action	AED
30.09.21	Periodic review, no new action	AED
28.10.21	Addition of Temporary Additional Measures Section on Page 17. This is to take account of recommendations made by Bury Education Services	AED
29.11.21	Minor amendments. Reference to ISSR September 21 in introduction (rather than September 2020); Clarify when pupils are to stay off school following positive test result (section P2); Plans for 1 onsite test on return in January inserted (section S1). Clarification about when exempt from asymptomatic testing to avoid false positive (section S1)	AED
10.12.21	Amendments to E4 statement regarding CEV staff. P3 isolation area clarification. P6 and S7 close contact clarification surrounding suspected or confirmed Omicron case. S12 ventilation and permissible student clothing during cold weather	AED
13.12.21	Amendment to P6. This is to clarify the change in LFD testing for close contacts	AED
02.01.22	RA updated to include newly released advice from DfE concerning pupils in Y7 and above wearing face coverings during lessons	DPC
02.01.22	Amendments to E2, P2 and S7 for updated advice on isolation period ending on day 8 given negative LFD tests on days 6 and 7. Amend S7 to remove advice specific to Omicron for isolation.	AED
18.01.22	Amendments to isolation period to reflect 5 full day isolation advice activated by government on Monday 17/1/22. Additional temporary measures added for 18.01.22- 25.01.22 regarding outbreak in year groups.	AED
25/1/22	E2 amended to reflect confirmatory PCR tests not required. E4 vulnerable staff contacted by HR mid January to check school Covid measures are working for them P1 wording amended to change 'should' to 'can' in respect of taking confirmatory PCR tests following a positive LFD test	AED

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	S2a removed. This section covered the wearing of face coverings whilst England was under Plan B. Plan B ends on Wednesday 26/1/22	
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